

# PROFILE

*“hisham.... your tradename in financial consultancy”*

## OVERVIEW

<b>Name of Firm</b>	<b>hisham &amp; co.</b>
<b>Firm No.</b>	AF 1491
<b>Ownership</b>	100% Bumiputra
<b>Services</b>	Auditing Investigation Accounting Taxation GST Consultant Corporate Secretarial Services
<b>Obtained Statutory Approvals for:</b>	Approved Company Auditor Approved Co-operatives Auditor Approved Farmers' Organisation Auditor Approved Fishermen's Society Auditor Panel Accountant for Perbadanan Usahawan Nasional Berhad (PUNB)
<b>Establishment</b>	April 1, 2003
<b>Web address</b>	<a href="http://www.hishamnco.com.my">www.hishamnco.com.my</a>
<b>Email</b>	<a href="mailto:info@hishamnco.com.my">info@hishamnco.com.my</a> <a href="mailto:hishamnco@yahoo.com">hishamnco@yahoo.com</a> <a href="mailto:hishamuddin@yahoo.com">hishamuddin@yahoo.com</a>
<b>Facebook</b>	<a href="http://www.facebook.com/hishamnco">www.facebook.com/hishamnco</a>

## OFFICES

**hisham & co.** is strategically located to meet the demanding society for services offered by the firm. The branches are officially registered with the Malaysian Institute of Accountant and are being headed by a chartered accountant at each respective branch to provide the excellence and complete range of services to clients.

The offices of **hisham & co.** are located at the following locations:

### PENANG OFFICE

Address	11-1 & 13-1, First Floor Jalan Dagangan 11, Wisma HnC Bertam Walk, Pusat Bandar Bertam Perdana 13200 Kepala Batas Penang
Telefon	04-576 7913 04-576 7915 04-576 7917
Fax	04-576 7899
Accountant in charge	Mohd. Hishamuddin Abu Hassan CA(M), ASA, BAcc(UiTM) Wan Zuwaini Wan Najmi CA(M), ICMA, BAcc(UUM) Mohd. Junaidy Ab-Mutalib CA(M), FCCA, ACA(Eng & Wales), BAcc(Cardiff, UK)

**SELANGOR/KUALA LUMPUR OFFICE**

**Address** No. 12 (Room A), First Floor  
Jalan Suasana 2/7  
Bandar Tun Hussein Onn  
43200 Cheras  
Selangor Darul Ehsan

**Telefon** 03-9082 1465

**Fax** 03-9076 3740

**Accountant in charge** Nur Shafinaz Ahmad Jailani CA(M),  
BAcc(Uniten)

**PERAK OFFICE**

**Address** 100-2 Jalan Meru Bistari B2  
Medan Meru Bistari  
Bandar Meru Raya  
30020 Ipoh  
Perak Darul Ridzuan

**Telefon** 05-526 4244

**Fax** 05-526 4344

**Accountant in charge** Nor Kamisah binti Abd. Hanif CA(M),  
ICMA, BAcc(UUM)

## STRATEGIC ALLIANCES

It has been **hisham & co.** objectives to provide excellent and complete range of services to clients. Therefore, **hisham & co.** have identified strategic partners in various field and professionalism to form One Stop Agency.

**hisham & co.** strategic partners

<p><b>hisham &amp; co.</b> Approved Company Auditor Forensic Audit Management Consultancy Tax Consultancy</p>		
<p><b>HISHAM CONSULTANT SDN. BHD.</b></p> <p>GST Consultants Taxation Accounting</p>	<p><b>HISHAM CONSULTANTS</b></p> <p>Management Consultancy Accounting Corporate Secretarial Services Licensing and Registration</p>	<p><b>YAKIN KERJAYA SDN. BHD.</b></p> <p>Courses and Seminar Organiser (Accounting short courses) Event Management MLVK Accreditation Centre</p>

## OUR MISSION & OBJECTIVES

**hisham & co.** is aspired to be the leading Malaysian chartered Accounting firm and set the pace to operate internationally.

To meet these challenges, **hisham & co.** places great emphasis in providing quality services and having close working relationship with the clients.

Our manpower resources and technical abilities are constantly monitored to ensure technical par excellence and services of the highest standards.

Our business process is regularly revised to adapt to the changing business environment particularly in the wake of globalisation and borderless world, which has become common place in today's business scenario.

## OUR PHILOSOPHY AND COMMITMENT

**PHILOSOPHY** A sound philosophy is a keystone to any organisation's success.

To **hisham & co.** clients are valuable assets. Without them, we are like a trading firm without stock-in-trade. Like how a trading firm safeguards their stock-in-trade, we in the firm are no different. This we achieve by constantly providing our clients with high quality services and attending to their needs promptly.

Our success is intertwined with the success of our clients. Hence, in addition to being committed to the clients' success, we are also committed to their profitability and growth. To this end, **hisham & co.** places great emphasis on establishing a close working relationship with our clients to better understand and identify opportunities, be it for the clients or for mutual benefit.

**COMMITMENT** We are committed to our staff whose welfare is our responsibility. On the job training and challenging assignments are our obligation to fulfil the needs for employees' self-development and self-actualisation.

Although now a large national firm, **hisham & co.** flexible structure is quick to respond to change, shifting from task to task without losing momentum. We are dynamic with no clear-cut delineation of duties and responsibilities and capable of keeping "several balls in the air," simultaneously.

**VALUES** Our values are thus, guided by these philosophy and commitment. We recognise that people live by their philosophy, which is unique, nurtured and matured by one's respective upbringing and background. And, extenuated by diversity in a multiracial society like ours, individuals develop different values. For these reasons, in order to ensure that our clients are given treatment consistent with our philosophy, we propound common values, now constituting the firm's values, such as:

- maintaining professional standards
- teamwork, fraternity and brotherhood
- communication par excellence
- confidentiality of information
- integrity, discipline and diligence
- courtesy, compassion, valour and loyalty

## OUR FEE PHILOSOPHY

The firm has been guided by time cost method in determining the fee that ought to be charged to clients. However, when certain jobs benefit the firm in the form of exposure and experience to the staff, and or otherwise give the Firm an image for rendering the services, all of which we value tremendously, our fee is accordingly determined by those factors. Naturally, clients will have the ultimate say in this matter.

This philosophy has enabled us to adopt a pragmatic approach in the conduct of our practice. Needless to say, when concerning fee, we have been successful in striking a win-win situation with our clients.



## PROPRIETOR & KEY PERSONNEL



**Mohd. Hishamuddin Abu Hassan** is the founder and the proprietor of the Firm. Hisham is an accountancy graduate from Universiti Teknologi MARA (formerly MARA Institute of Technology). Hisham also a member of Australian CPA. He served Aljeffri & Co., a medium sized chartered accountant firm, for 13 years and was a partner of the firm for 7 years. Prior to the appointment as Partner of Aljeffri & Co. he had served in the capacity as an Audit Assistant, Audit Senior, Audit Supervisor, Audit Manager and Principal of the northern branch offices.

During his 13 years service with Aljeffri & Co. he served and lead various departments in Accounting, Auditing, Management Consultancy, Taxation and Corporate Secretarial Services. He was appointed as executive directors within the Aljeffri Group of Companies. He has been given opportunity to give talks on management and accounting at seminars and courses.

Among the important tasks handled by Hisham, are the followings :

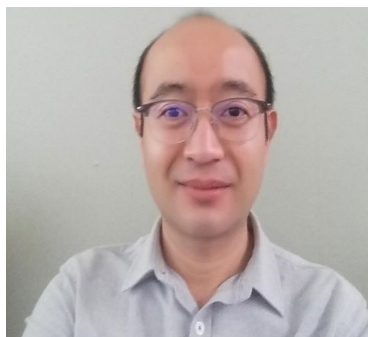
1. Danaharta Special Administrator for Advance Synergy Furniture Sdn. Bhd.
2. Listing Coordinator for Perak Bumiharta Berhad
3. Reporting partner for due diligence audit of A & W by KUB Holdings Bhd.
4. Reporting partner for due diligence audit of Summit Petroleum by KUB Holdings Bhd.
5. Committee member of Institut Baitulmal Negeri Pulau Pinang
6. Project Manager for Railway Asset Corporation (subsidiary of Keretapi Tanah Melayu Berhad) on Double Tracking and Railway Infrastructure Register
7. Committee member to facilitate and prepare Standard Operating Manual for KUB Subsidiaries
8. Reporting partner for the audit of various federal and state government departments, USM, MPSP, PDC, PKNK, and district councils.
9. Founder and Former Honorary Secretary, Old Fress Muslim Association (OFMA)
10. Former Honorary Treasurer of Old Frees Association Kuala Lumpur and Selangor
11. Former Honorary Treasurer of Yayasan Penang Frees School
12. Former Vice President and Honorary Treasurer of Kedah Cricket Association

At present :

13. Company Secretary for Pusat Urus Zakat Negeri Pulau Pinang
14. Member of Kementerian Sumber Manusia Committee to produce National Occupational Standard (NOSS) on Audit, Accounting and Taxation
15. Board of Director Kolej Islam dan Teknologi Antarabangsa Pulau Pinang (KITAB - wholly owned by Majlis Agama Islam Negeri Pulau Pinang)
16. Executive Chairman Yakin Kerjaya Group (Vocational and Skills Training Company)



**Wan Zuwaini binti Wan Najmi**, is the Principal, Technical and Supervision of **hisham & co.** She assists the Managing Proprietor with the technical affairs of the firm and services rendered to clients at all branches. Wan Zuwaini is a graduate from Universiti Utara Malaysia with an Honours Degree in Accountancy. She gained experience from Aljeffri & Co. for 4 years prior to joining, **hisham & co.** as pioneer team. Wan Zuwaini is a Member of Malaysian Institute of Accountants and Malaysian Association of Tax Accountants (MATA). Wan Zuwaini is a Director of Hisham Consultant Sdn. Bhd. and a Licenced GST Consultant. Wan Zuwaini had various experience in Accounting, Auditing, Management Consultancy, Taxation and Corporate Secretarial Services. Wan Zuwaini is an Approved Co-operative Auditor.



**Mohd. Junaidy bin Ab-Mutalib**, is the Group Audit Manager of **hisham & co.** Junaidy is a Fellow Member of Association of Chartered Certified Accountants (UK) and a Member of Institute of Chartered Accountants (England & Wales). He also holding a Bachelor Degree in Accounting from Cardiff University, United Kingdom. Prior to joining **hisham & co.** Junaidy have served Audit Firms in the UK and Malaysia, and served as the Internal Audit and Chief Financial Officer of few Public Listed Companies. Junaidy is a Member of Malaysian Institute of Accountants.

**Nor Kamisah bt. Abd. Hanif**, is the Audit Manager of **hisham & co.** Nor Kamisah is responsible with the affairs of the firm and services rendered to clients in Penang, Kedah and Perlis. Nor Kamisah is an Accountancy graduate from Universiti Utara Malaysia and has been with **hisham & co.** since 2010. Nor Kamisah is also a Member of Malaysian Institute of Accountants. Nor Kamisah is an Approved Co-operative Auditor.





**Nur Shafinaz Ahmad Jailani**, is the Assistant Audit Manager of **hisham & co.** Shafinaz is responsible with the Assurance services of the firm to clients in Selangor, Kuala Lumpur and Central Region of Malaysia. Shafinaz joined our professional team in 2010. Shafinaz is an Accountancy graduate from Universiti Tenaga Nasional (Uniten) and a Member of Malaysian Institute of Accountants.

**Zulaikha binti Che Noh**, is the Assistant Audit Manager of **hisham & co.** Zulaikha is responsible with the Assurance services of the firm to clients in Penang, Kedah and Perlis. Zulaikha is an Accountancy graduate from Universiti Teknologi MARA a Member of Malaysian Institute of Accountants. Zulaikha have completed her 6<sup>th</sup> year with the firm in 2018.



**Nur Zahidah binti Mohd. Zaki**, is the Manager of our Taxation and Insolvency Division at our Seberang Jaya Office. Zahidah is an Accounting Graduate from Universiti Multimedia Malaysia, had the experience with various Accounting firms in Kuala Lumpur prior to joining **hisham & co.** Zahidah also had experience in Accounting, Auditing, Management Consultancy and Taxation.

## OUR PROFESSIONAL SERVICES

**hisham & co.** offers a complete range of services with a strong foundation in auditing, accounting, insolvency, secretarial and taxation services.

To complement these services, our management consultancy division provides other specialised services to meet the clients' needs including public listing, corporate restructuring, take over and merger and the relevant work.

### AUDIT AND INVESTIGATION

Our audit staff, in addition to meeting and responding to clients' immediate needs and specific problems, can assist in making financial decisions and suggest recommendations that will enhance business performance and achieve effective operations.

Our clients' businesses cover all facets of industries, ranging in size from large conglomerates to sole proprietorships, from private to public companies, government agencies, commercial establishments, co-operatives and non-profitable organisations.

### ACCOUNTING

We adopt up-to-date techniques and procedures in order to guide, advise and assist our clients on the maintenance of their accounting records in compliance with current accounting standards and applicable corporate laws.

Our services include:

- Preparation and maintenance of full set of accounting books and records.
- Preparation of financial statements
- Preparation of cash flow projections and budgets
- Preparation of management reports and business plans
- Preparation of submission for loans

## TAXATION

As today's business environment keeps on changing, tax legislation is becoming increasingly more complex.

Most business decisions are now made with its attendant tax consequences taken into account.

Our taxation specialists have the experience and practical knowledge to assist clients in structuring their taxation affairs efficiently.

Our services include:

- Tax Planning
- Tax return preparation, submission and review
- Contesting disputed assessments
- Advice and recommendations on tax audits
- Liaising with tax authorities
- Advice on developments in tax legislation
- Structuring tax-efficient remuneration packages

## **SECRETARIAL**

With continuing developments in statutory enactment, the individual businessman and company alike need quick, pragmatic and effective guidance.

The partners and staff are committed to providing the most comprehensive service possible to help clients in the running of their company affairs.

Our services include:

- Attending to Board and General Meetings
- Preparation of minutes and resolutions
- Maintaining statutory books documents and registers
- Advice on secretarial matters relating to the Companies Act
- Filing of returns to Registrar of Companies.

## **INSOLVENCY**

In this work, we are committed to advising and protecting the interests of companies and individuals experiencing financial difficulties, and attending to creditors' meeting on behalf of our clients.

We also provide services in the following areas:

- Liquidation
- Receivership
- Consultancy
- Scheme of Arrangement



### **MANAGEMENT CONSULTANCY**

As businesses grow and entrepreneurs embark on new ventures, management-consulting services have become a very important function.

We have the experience and expertise to support our clients, especially those who are embarking on their first venture in Malaysia.

If the need arises, we can readily draw upon the expertise of our international associates.

Our services include the following areas:

- General management
- Organisation and personnel planning
- Financial management
- Manufacturing planning
- Information/Computer management
- Advice on financing of asset acquisitions or mergers
- Advice on purchase and sale of business
- Advice on investment